

Date: Monday, October 10, 2011

Location: Auditorium, 6:37 p.m.

Members Present:

Jodi Briggs	Fr. Tom Holder	Lisa Schuster
Julie Hyde	Jeanne Rau-Flattery	Valerie Rhodes
Melissa Ferking	Helena Vilott	

Members Not Present: Chuck Mount, Tim Drake, Chris Javillonar

Guests Present: none

AGENDA ITEMS

Opening Prayer: Fr. Tom

Approval of Minutes: Approved September minutes

Open Forum: None

Closed Session:

New Business

➤ **New Member Terms**

Reporting: Jodi Briggs

Discussion Points: Goal is to have three 3-year terms and one 2-year term decided among the four newest members. Discussed the rotation of all members and that we need to maintain an 8-10 voting board. Decided to table the issue until after the first of the year or spring when we determine new election guidelines.

➤ **8th Grade Graduation Gowns**

Reporting: Jodi Briggs

Discussion Points: Changes in the dress for graduation needed because of past challenges in finding appropriate dresses for the church. Discussed whether to change the graduation dress code this 2012 year or next year, 2013. 8th graders will wear gown only, no cap. Photos of class will be taken wearing the gown. Individuals may opt not to wear their gown for individual pictures. Cost should be low for purchasing gowns and a fundraiser at Next Door Pizza was recommended. Rental of gowns is also a possibility. *Board voted for implementing the gowns for 2012. Motion was made by Jeanne Rau-Flattery and 2nd by Helena Vilott. Vote was 5 yes and 0 no.* Letter to be sent to parent by Mrs. Briggs & Father Tom.

- **Development Committee**
Reporting: Melissa Ferking
Discussion Points: Diocese asked for each parish to create a Marketing Development Committee. Committee is making progress on connecting the 3 parishes in Lee's Summit, including the ECC families. Two goals with extra focus at the past meeting were improving our database and developing our social media site.

 - **PTO Update**
Reporting: Jeanne Rau-Flattery
Discussion Points: Highlights from October 4th meeting were presented.
See page 3 for full report.

 - **Finance Update**
Reporting: No report
Discussion Points:

 - **Building & Grounds**
Reporting: Valerie Rhodes
Discussion Points: Still exploring alternative ways to address the congestion and safety issues at pick up. Two specific suggestions were brought to the Board. One involving closing the parking lot from 2:50 – 3:10 and kids would be released based on youngest. Second suggestion was a number program with parents staying in their cars and kids picked up in groups based on youngest and by assigned numbers. No decisions were made and other ideas are still needed.

 - **Principal's Report**
Reporting: Jodi Briggs
Discussion Points: *See page 4 for full report.*
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Announcements of Upcoming Agenda Items:

- **Athletics**
Reporting: Julie Hyde
Discussion Points: Tim Waris to attend Board meeting in Nov to discuss creating and maintaining Athletic Dept. communication with the Board. He will report on athletic enrollment numbers, finances and athletic board member's responsibilities. Board discussed the need to parallel the uniforms with spirit wear with more consistency for the school.
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Next meeting is November 14th at 6:30 in a classroom TBD.

Meeting adjourned at 7:36 p.m.

Minutes prepared by: Julie Hyde, Secretary

Minutes Posted: Tuesday, November 2, 2011

Minutes CC: School Office (Alice), School Website (Ken), Jodi Briggs, Tim Drake, Chuck Mount

Mission Statement: *The School Advisory Board will, in conjunction with the School Administration and the Pastor, create and maintain a school environment in which children can find purposes for their lives that are part of the purposes of God and an environment in which parents are appropriately involved in the education of their children, staff knows they are supported and appreciated, the building and grounds are attractive, inviting and well cared for, and current technology is available to every teacher and student in the classroom.*

PTO Minutes for October 4, 2011

Time: 6:30pm-8:00pm

Attendance-30

1. Call to order
 - Thank you for coming back.
 - Prayer
2. Presidents Report
 - Tonight will talk about golf tournament, Entertainment books, rebates, Chiefs, and Christmas Fair.
3. Committee Reports
 - a. Carnival Committee
 - Chris Poindexter from Paradise Park came to hand out checks from the carnival night.
 - PTO received a check for \$1423.41.
 - Mrs. Rippers Class had the most attend. They received a free pass to Paradise Park for every student in the class.
 - 2 classes had the largest attendance with a teacher. Both teachers received a grant for \$50.00. They were Mrs. Bisacca and Mrs. Duncan.
 - b. Room Parent Committee
 - Every class has a Room Parent.
 - c. Revenue
 1. Rebates
 - Box tops- 8139 collected which is enough to get 1st item on the list-ipad2.
 - Will begin collecting for the clickers.
 - Hy-vee receipts will bring in a check for \$490.00
 - Tyson has 331 labels
 - Coke has 4585 points- at 10,000 will start looking at items to get.
 - Discussion on sending out information on how to do the coke points.
 - Target received a check for around 2,000.00 for the 2010/2011 school year.
 - Culvers points on kids meals-collect 10 then get a ball. Asked for more information for next meeting.
 2. Scrip
 - September made \$1200.00
 - Discussion on how to promote scrip more and why some do not use it.
 - Have a survey and a focus group to discuss ways in which to get more involvement in the program.
 - d. Panther Shop Committee
 - Sales are strong still.
 - October sale will be on October 20th at Parent teacher Conferences

- Special this month is the umbrella and cup
 - Headbands are in
 - Bling items are backed order, but will start caring items in stock so do not have to wait.
 - Panther boutique- jewelry, bags, etc fun stuff.
 - Pictures of items should be on web site after Christmas break.
- e. Christmas Shop
- Will be on December 12th in the Etute Room
 - Still need items for the shop, especially men's
 - Still need all wrapping supplies
 - Will send home and email and bags asking for donations
 - Proceeds that are collected goes to a parish emergency fund to help a family at Christmas time.
- f. Family Fun
- Chiefs game November 6th. 99 tickets have been sold.
 - October event corn maze
 - Cookies with Santa looking at possible date switch or venue switch.
- g. Catholic Schools Week
- Monthly meetings on Wednesday nights. Planning is going well
 - Will be last weekend of January first week of February.

4. Old Business

a. Golf Tournament Report

- Net was \$14600.00 last year it was \$16,400.00
- Weather and no silent auction could be reason why was less than last year.

b. Entertainment Books

- Made \$3500.00 last year was \$800.00
- Sent home and no contest-why successful.

5. New Business

a. Request from Fr. Tom and Mrs. Briggs for funds to cover the purchase and installation of an additional security camera and buzzer entry system for the school.

- \$3,003.13 is being voted on by the PTO to cover the cost of the new security system
- Discussion was on what items should PTO fund.
- Members want more information on the project.
- Decision was to table the vote until next meeting when more information can be presented.

Next meeting will be Tuesday November 8th.

Principal's Report October 10, 2011

Curriculum

- SuccessMaker Staff training, October 14th as well as time for staff to work on preparing report cards.
- ACRE (Assessment of Catecheis of Religious Education) testing for 5th & 8th grade will be completed by mid-November
- Report Cards go home October 18th, conferences on October 19th & 20th
- Fall Program, 2pm on October 18th in the auditorium performed by 3-5th grades

Facilities

- Air Circulators installed in 8 classrooms, waiting on AB May for staff tutorial
- Met with Fire Marshall about revised tornado and fire procedures-staff approval prior to final publication (Tuesday)

- Drop Off-going well, concern about parishioners walking to the gym and need for guidance until they understand our procedure
- Pick Up-parking lot is full! Continued concern about parking along curbs, not pulling into spaces correctly, etc...
- New buzzer system in place, working well
- Mass “run-through” in the new worship space will take place October 20th, first Mass will be October 24th.

Accreditation/Diocese Information

- Planning Retreat for the new Diocesan High School attended by approximately 40 people from the diocese (parents, staff, Chancery employees, etc...)
- Established founding principles (published in the blog)
- Small groups previously established are meeting independently to focus on legacy, marketing and planning
- Expressed to Steve Hillard (director of strategic planning) that people need the following answered as soon as possible-financing, location, name
- Jenifer Valenti, ombudsman, spoke with the principals, have asked her to present to our staff

Marketing/Development

- Development plan due to Diocese 11/10/11-budget attached
- Marketing plan due to Diocese 11/22/11-budget
- Alumni from 2010 & 2011 forwarded to Anne Barry
- Kohls’ Database forwarded to Anthony Haggerty
- STUCO funds from October 31st will benefit Bright Futures Fund
- Penny War during Red Ribbon Week will also benefit Bright Futures Fund
- Next Marketing and Development meeting is November 10th

Graduation Attire

Most schools use cap and gowns
A few schools use just gowns
A few schools use cords for honors, etc...

School Rationale:

Tradition
Cost savings for parents
Struggle to find appropriate attire
Special event for students

Cost:

Cost passed to parents with “graduation fee”
School purchases caps and gowns, students keep
School purchases and uses year to year, replacing as needed

Pros:

New tradition
Cost savings (simple dresses for girls, suits not necessary for boys)
Graduation attire not an issue

Cons:

Change of tradition
Establishing color, cost and to what extent we will implement (cap/gown, gown, cords, etc..)

Concern about implementing for 2011-2012 school year, parents were informed of attire guidelines in May of 2011.