

Date: Monday, September 12, 2011

Location: Auditorium, 6:30 p.m.

Members Present:

Jodi Briggs	Fr. Tom Holder	Tim Drake	Lisa Schuster
Julie Hyde	Jeanne Rau-Flattery	Valerie Rhodes	
Melissa Ferking	Chuck Mount	Chris Javillonar	

Members Not Present: Helena Vilott

Guests Present: none

AGENDA ITEMS

Opening Prayer: Fr. Tom

Approval of Minutes: Approved May minutes

Open Forum: None

Closed Session:

New Business

➤ **Elections & Liaisons**

Reporting: Tim Drake, Jodi Briggs

Discussion Points: Due to 4 new members and a loss of an experienced member do to relocation, Tim Drake was asked to stay on SAB for an additional year by Jodi Briggs & Fr. Mike. Need to fill Board positions for the 2011-2012 school year. Additional representation on Athletics Board was discussed and decided on based on recommendations from diocese. Julie Hyde to contact Athletic Director, Tim Waris to gather information on possible quarterly meetings. Positions were filled as follows:

President:	Tim Drake
Vice President:	Jeanne Rau-Flattery
Secretary:	Julie Hyde
Building/Grounds Rep:	Chuck Mount (also Parish Rep)
Finance Rep:	Chris Javillonar
Development Rep:	Melissa Ferking
Curriculum Council:	Valerie Rhodes
PTO Rep:	Helena Vilott
Athletics Rep:	Julie Hyde or TBD

➤ **New Member Terms**

Reporting: Tim Drake

Discussion Points: Terms of the four new members were discussed. There is a need that one of the four will need to commit to a 2-yr term and remaining three new members will commit to a 3-yr term. Having these term limits, will enable the board to maintain experienced members on the board each year as new members rotate on. There were no volunteers to fill the 2-yr roll at this time so the issue was tabled for more thought.

➤ **PTO Update**

Reporting: Various

Discussion Points: Reported that there was good attendance including several new families. Golf Tournament Friday, Sept. 16th.

➤ **Finance Update**

Reporting: Fr. Tom

Discussion Points: Parish continues to pay out on debt. Contributions steady although summer tends to be slower.

➤ **Building & Grounds**

Reporting: Chuck Mount

Discussion Points: Meeting later this week. New water line on south side. Plans have gone out to subs for bids. Oct. 1st will begin to move out of church. Scheduled to start construction on Oct. 15th. Improvements completed by Kohl's money include: new carpet in K & 1st classrooms and teacher room, new air in 2nd & 3rd floors of tower, new kitchen equipment purchased. There is a committee formed to plan a "kick-off"/ground breaking celebration.

➤ **Development Committee**

Reporting: Melissa Ferking

Discussion Points: Diocese asked for each parish to create a Marketing Development Committee. Various schools to look at their mission statements and focus on several items:

1. Define & Build relationships. Bring areas of parish together.
2. Bring together in communication avenues
3. Build infrastructure – databases here and through diocese
4. Generate revenue ideas to get back to giving to larger community

Currently members are trying to identify responsibility of each member. Committee is very new and has never been a committee like this so taking it slow and learning as they go. This talented committee is still open to others who want to join, who are ready to serve & give back.

➤ **Principal's Report**

Reporting: Jodi Briggs

Discussion Points: *See page 4*

Announcements of Upcoming Agenda Items:

➤ **Lunch payments**

Reporting: Tim Drake, Jodi Briggs

Discussion Points: Topic was brought up to brainstorm about a better way to collect money for school lunches. Too many lunch accounts have a negative balance. Need to find a way to collect payment without writing checks. Discussed electronic banking, PayPal, punch cards, stamps, letters but all conversation circled back to better utilization of Lumens. Will set a date to provide training for parents where they can see how to utilize in addition to sending a letter home again explaining the usage. Cecilia in the parish office will be contacted for input as well as contacting other parents who have banking knowledge (i.e. Frank Oligbo). Goal is to have solution to this problem within 6 months.

➤ **Parking Lot Flow**

Reporting: Tim Drake, Jodi Briggs

Discussion Points: Need to find alternative ways to address the congestion and safety issues at pick up. Currently there are serious safety concerns for kids as they make their ways to their cars.

➤ **8th Grade Graduation Gowns**

Reporting: Tim Drake

Discussion Points: Challenges in the past with female students finding appropriate dresses for church graduation ceremonies has triggered this issue to be addressed. Considering 8th graders purchasing and wearing gowns (and possibly caps) to graduation. Would benefit the budget of the male students as well because suits would not be needed.

Next meeting is October 10th at 6:30 in the Auditorium.

Meeting adjourned at 8:00 p.m.

Minutes prepared by: Julie Hyde, Secretary

Minutes Posted: Monday, September 19, 2011

Minutes CC: School Office (Alice), School Website (Ken), Jodi Briggs, Tim Drake

Mission Statement: *The School Advisory Board will, in conjunction with the School Administration and the Pastor, create and maintain a school environment in which children can find purposes for their lives that are part of the purposes of God and an environment in which parents are appropriately involved in the education of their children, staff knows they are supported and appreciated, the building and grounds are attractive, inviting and well cared for, and current technology is available to every teacher and student in the classroom.*

**Principal's Report
September 12, 2011**

Enrollment

- 467 students currently enrolled, 303 school families
- 22 new kindergarten families, 37 total new families
- 4 families from OLL closing (5 students)

Curriculum

- Received a large donation at the end of last year to purchase 10 additional SuccessMaker licenses-will be installed at the end of the month with teacher in-service in October
- Dibels testing, SuccessMaker, Accelerated Math and Accelerated Reading are being used to monitor student progress, as well as establish goals
- Middle School Schedule Changes
Homeroom at the end of the day
Grammar/AM class
Specials- Music/Art
- Mentor Training by Associate Superintendent will be Tuesday, 3:15-4:15
- Spanish is now K-8

Facilities

- Air Circulators installed in 8 classrooms, 4 on 2nd floor and 4 on the 3rd floor
- Air Quality test was done last week in Mrs. Bisacca and Mrs. Ripper's rooms-waiting for results
- Meetings in the upcoming week regarding fire exits-need to change fire and tornado drill procedures
- Drop-Off and Pick-Up procedures should not be affected during construction
Circle Drive unavailable during the day-visitor options to discuss

Accreditation

- Diocese received Accreditation with recommendations last spring
APS was established focusing on schools being fiscally stable,
authentically Catholic and academically excellent
Technology
Professional Development*
Curriculum
- MO Advanced Ed Conference in Jefferson City
5 year SIP written this year-would like a SAB member to serve
Changes in Accreditation process

Marketing/Development

- Development plan due to Diocese 11/10/11-budget attached
- Marketing plan due to Diocese 11/22/11-budget
- Donor List-database started
- Alumni List
- Bright Futures Funds-jeans day/lock in
- Kindergarten survey